

MAY - 1 2006

NOTICE: This application form is authorized by section 283.37, Wis. Stats., and Chapters NR 151 and 216, Wis. Adm. Code. Personally identifiable information on this form may be used for other program purposes and may be made available to requestors under Wisconsin's Public Records laws and be posted on the Department's internet site.

Instructions: Complete the following for all permit applications. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the Municipal Separate Storm Sewer System (MS4) general permit (<http://dnr.wi.gov/org/water/wm/nps/stormwater/muni.htm>). Section 3 of the MS4 general permit contains the compliance schedules that direct when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

Section I: Applicant Information

Name of Municipality

City of Monroe

Mailing Address

1110 18th Ave

City

Monroe

State

WI

Postal Code

53566

County(s) in which Applicant is located

Green

Type of Municipality: (check one)

☐ County

☒ City

☐ Village

☐ Town

☐ Other (specify)

Section II: Local Contact Information (check one):

Name of Municipal Contact Person

Kelly Finknbinder

Title

Director of Public Works

Mailing Address

1110 18th Ave

City

Monroe

State

WI

Postal Code

53566

E-mail address

kfinknbinder@cityofmonroe.org

Telephone Number (include area code)

608-329-2506

Fax Number (include area code)

608-329 2561

Section III: Water Quality Concerns

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (An unofficial list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html)

Section IV: Area and Population Within the MS4

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the MS4 within an "Urbanized Area" as defined by U.S. EPA? (See http://www.epa.gov/npdes/pubs/fact2-2.pdf)

If no, skip the rest of this section and continue to Section V. If yes, estimate the area served by and the population within the MS4 in an Urbanized Area (UA).

(Urbanized Area maps are available on the EPA web site at: <http://cfpub1.epa.gov/npdes/stormwater/urbanmaps.cfm>)

Total municipal area (in square miles):

Total municipal population (in year 2000):

MS4 service area within Urbanized Area (in square miles):

Municipal population within Urbanized Area (in year 2000):

Section V: Potential Permit Exemption

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from having to obtain municipal storm water permit coverage.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you believe that the MS4 may be eligible for this potential exemption?

Section VI: Summary of Municipal Storm Water Program Activities

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

A. Public Education and Outreach

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit.

Include information about municipal WPDES program activities, a phone number and email address for reporting suspicious discharges, erosion problems, and activities to reduce NPS pollution (lawn and garden, pet waste, illicit discharge, household hazardous waste shoreland management) in the annual water quality report that is mailed to all city residents. Mailings to business customers that conduct activities that may pose a storm water contamination concern will also include issue-specific educational brochures.

Add a stormwater information page to the City website. The website will post information covering the following topics: municipal WPDES program activities; a calendar and schedule of municipal "housekeeping" activities for stormwater quality management, including the leaf and grass clipping pick-up; opportunities for public involvement; links to educational websites about stormwater management and nonpoint source pollution issues; and activities to reduce NPS pollution (lawn and garden, pet waste, illicit discharge, household hazardous waste shoreland management, and the phone number and email address for reporting suspicious discharges, erosion problems or other stormwater issues of concern.

Obtain existing educational brochures available free from the EPA, WDNR and/or UWEX and display at City Hall, the Library, and the Park and Recreation Dept. At a minimum, the brochures will cover the following topics: lawn and garden activities (including fertilizer, pesticides, leaf and grass clipping management); proper disposal of household hazardous wastes; residential rooftop runoff infiltration; pet waste management; elimination of illicit discharges; stream bank and shoreland management.

Provide inspection and public works staff with in-house training and/or funding and training hours to attend external training programs on erosion control and stormwater management BMP inspection and maintenance.

Develop and adopt a low-impact development ordinance and provide information to developers and City staff, council and board members on the ordinance.

B. Public Involvement and Participation

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit.

Collaborate with local service organizations to stencil City storm drains and remove stream bank refuse.

Comply with public notice requirements, and include information about WPDES permit activities on the City stormwater website and annual water quality report.

C. Illicit Discharge Detection & Elimination

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit.

Develop and adopt an Illicit Discharge Ordinance.

Implement an illicit discharge detection and elimination program that includes visually inspecting each outfall and testing if necessary for evidence of illicit discharges. Inspect areas with suspicious discharges using acceptable testing methods to detect the source of the discharge. Identify areas where wastewater might be leaking into adjacent storm drain pipes. Conduct screenings, investigations, and response per procedures in the City's Stormwater Pollution prevention Plan. Screenings may include in-house tests for TSS, BOD, pH, ammonia, nitrogen, and DO.

D. Construction Site Pollution Control

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit.

Revise the City's Construction Site Erosion Control Ordinance to be consistent with (or more stringent than) NR 151.11. Continue to inspect sites and take enforcement actions as will be allowed under the proposed revised Erosion Control Ordinance.

Post phone and email address for reporting information on City website and in Annual Water Quality Report.

E. Post-Construction Site Storm Water Management

Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit.

Revise the City's Stormwater Management Ordinance to be consistent with (or more stringent than) NR 151.12
Establish a schedule and procedures for long-term maintenance of all public stormwater facilities.

F. Pollution Prevention

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit.

Implement a schedule and procedures developed for stormwater management facilities.

Clean and properly dispose of catch basin waste as needed.

Apply de-icer to City streets in accordance with Ch. 35 of the WDOT "Highway Maintenance Manual".

Continue to store salt in a State permitted building on an impermeable surface, covered by a tarp from April until October per state permit requirements.

Continue to sweep streets continuously beginning in April and continuing until freezing temperatures.

Continue to provide street side leaf collection in the fall and brush collection, grass clippings and yard waste pick-up (from April through November) and special collections as needed.

Continue to store chemicals, paint, and fuel in approved cabinets.

Test soil on municipal parcels covering 5 or more acres and apply nutrients per site specific nutrient management plan.

Provide up to 8 hrs training annually to responsible personnel on permit implementation.

Delineate and reduce stormwater contamination within source water protection areas.

Section VII: Certification

Certification: I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Name Kelly Finkenbinder	Title Director of Public Works
Signature <i>Kelly Finkenbinder</i>	Date Signed April 28, 2006
E-mail address kfinkenbinder@cityofmonroe.org	Telephone Number (include area code) 608-329-2506
	Fax Number (include area code) 608-329-2561

Return this completed form to:

Wisconsin Department of Natural Resources
Storm Water Program – WT/2
PO Box 7921
Madison, WI 53707-7921